



SMITHFIELD TOWN COUNCIL AGENDA

August 4, 2026 at 6:30 PM

220 North Church Street

- 1. Call To Order**
- 2. Pledge Of Allegiance**
- 3. Informational Reports**
 - a. Town Manager's Reports
 - b. Town Council Summary Work Session Minutes - July 2026
- 4. Upcoming Meetings And Activities**

August 4 -	6:30 p.m. - Town Council Meeting
August 11 -	6:30 p.m. - Planning Commission Meeting
August 18 -	6:30 p.m. - Board of Historic and Architectural Review
August 18 -	7:30 p.m. - Board of Zoning Appeals
August 24 -	3:00 p.m. - Town Council Work Session

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

- 5. Public Comments**
- 6. Council Comments**

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

- 7. Consent Agenda Items**
 - a. **Invoices Over \$20,000 Requiring Council Authorization:**

- i. The Peterbuilt Store \$ 90,464.00
- ii. Virginia Retirement System \$ 30,470.00
- iii. Cole Concepts \$ 25,000.00
- iv. Flock Safety \$ 33,000.00

b. Motion to Approve the Audit Services Engagement Letter for Robinson, Farmer, Cox and Associates for FY 2025-2026

c. Motion to Approve the Town Council Summary Minutes of July 7th, 2026

8. Action Items

a. Public Hearing: Special Use Permit - 321 Smithfield Boulevard

[Tammie Clary, Director of Community Development and Planning](#)

b. Public Hearing: Special Use Permit - TPIN # 21-01-070B - 757 Building Company

[Tammie Clary, Director of Community Development and Planning](#)

c. Public Hearing: Proffer Amendment - Cypress Crossing Development (Modwash)

[Tammie Clary, Director of Community Development and Planning](#)

d. Motion to Rezone the Recently Purchased Town Owned Property Located at the Intersection on Route 10 and 258 to Community Conservation (CC) and HPO

[Michael Stallings, Town Manager](#)

e. Motion to Accept the Nominating Committees Recommendation to Fill the Expired Term of Beth Haywood on the Board of Zoning Appeals

[Councilwoman Butler and Councilman Brooks](#)

f. Discussion and Consideration of Proposed Planning Commission Guidelines

[Michael Stallings, Town Manager](#)

9. New Business

10. Old Business

- a. Motion to Approve the joint Town Council and Planning Commission Summary Minutes of April 22nd, 2026

11. Additional Discussion

12. Adjournment