



SMITHFIELD TOWN COUNCIL AGENDA

June 2, 2026 at 6:30 PM

220 North Church Street

- 1. Call To Order**
- 2. Pledge Of Allegiance**
- 3. Informational Reports**
 - a. Town Manager's Reports
 - b. Committee Summary Reports
- 4. Upcoming Meetings And Activities**
 - June 2 - 6:30 p.m. - Town Council Meeting
 - June 9 - 6:30 p.m. - Planning Commission Meeting
 - June 16 - 6:30 p.m. - Board of Historic and Architectural Review
 - June 16 - 7:30 p.m. - Board of Zoning Appeals
 - June 19 - Town Offices Closed in Observance of Juneteenth Day
 - June 22 - 3:00 p.m. - Town Council Committee Meetings

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

- 5. Public Comments**
- 6. Council Comments**

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

- 7. Consent Agenda Items**

a. **Invoices Over \$20,000 Requiring Council Authorization.**

Finance Committee Chair, Jeff Brooks

- i. Core and Main - Water Meters \$32,523.00

b. **Motion to Approve the Town Council Summary Minutes from May 5th and May 18th, 2026.**

Michael Smith, Mayor

8. **Action Items**

a. **Public Hearing: Text Amendment - SZO Article 3.H (Downtown), 3.M (Historic Preservations Overlay, and 13 (Definitions) - Town Staff, applicant.**

Tammie Clary, Director of Community Development and Planning

b. **Public Hearing: Text Amendment - SZO Article 12 (Board of Zoning Appeals) and 13 (Definitions) - Town Staff, applicant.**

Tammie Clary, Director of Community Development and Planning

c. **Public Hearing: Text Amendment - SZO Article 3.R (Entrance Corridor Overlay) - Town Staff, applicant.**

Tammie Clary, Director of Community Development and Planning

d. **Public Hearing: Resolution Endorsing the Town's Participation in VDOT's Comprehensive Roadside Management Program (CRMP) for the Right-Of-Way Located to the Immediate East of TPIN 22-01-005H.**

Tammie Clary, Director of Community Development and Planning

e. **Motion to Accept the Letter of Engagement from Thompson McMullan Attorneys at Law.**

Michael Stallings, Town Manager

9. **New Business**

10. **Old Business**

a. **Resolution Approving and Adopting the Fiscal Year 2026-2027 Operating Budget for the Town of Smithfield, Virginia and Appropriating the Requisite Funds for Said Budget.**

Michael Stallings, Town Manager

b. **An Ordinance Imposing and Levying Taxes Within the Town of Smithfield, Virginia Upon Real Property, Upon Public Service Corporation, Upon Personal Property, Upon Machinery and Tools, and Upon Mobile Homes for the Calendar Year Beginning January 1, 2026, and Ending December 31, 2027.**

Michael Stallings, Town Manager

c. **Resolution Approving and Adopting the Five-Year Capital Improvements Plan (CIP) for the Period Covered By Fiscal Years 2026-2027 Through 2030-2031.**

Michael Stallings, Town Manager

d. **An Ordinance Establishing the Water and Sewer Rate Schedule for the Water**

and Sewer Systems Owned and Operated by the Town of Smithfield, Virginia.
Michael Stallings, Town Manager

11. Additional Discussion

12. Adjournment