



SMITHFIELD TOWN COUNCIL AGENDA

April 7, 2026 at 6:30 PM

220 North Church Street

1. Call To Order

2. Pledge Of Allegiance

3. Closed Session

- a. Consultation with Legal Counsel Requiring Legal Advice, more specifically, Closed Session Procedures, Pursuant to 2.2-3711 A8 of the Code of Virginia.
- b. Discussion of Interviews from Selected Legal Firms for General Legal Services, Pursuant to 2.2-3711 A1 and A29 of the Code of Virginia.

4. Informational Reports

- a. Town Manager's Activity Reports
- b. Committee Summary Reports

5. Upcoming Meetings And Activities

- April 7 6:30 p.m. - Town Council Meeting
- April 14 6:30 p.m. - Planning Commission Meeting
- April 21 6:30 p.m. - Board of Historic and Architectural Review
- April 21 7:30 p.m. - Board of Zoning Appeals
- April 22 6:00 p.m. - Joint Town Council & Planning Commission Meeting
- April 27 3:00 p.m. - Town Council Committee Meetings

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

6. Public Comments

7. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

8. Consent Agenda Items

- a. Motion Award the Vehicle Maintenance Services Contract to Dave's Service Center**
Finance Committee Chair, Jeff Brooks
- b. Invoices Over \$20,000 Requiring Council Authorization:**
Finance Committee Chair, Jeff Brooks
 - i. Virginia Control & Electrical Services, LLC - Police Annex Building \$ 23,596.00
 - ii. Virginia Control & Electrical Services, LLC - Generator @ Cary Street Public Works Building \$ 96,600.00
 - iii. Xylem \$ 55,032.96
- c. Motion to Accept Utility Easement for Liberty Live Baptist Church**
Public Buildings and Welfare Committee Chair, Valerie Butler
- d. Motion to Accept Utility Easement for Battery Park Storage**
Public Buildings and Welfare Committee Chair, Valerie Butler
- e. Resolution Authorizing the Acceptance of Permanent & Temporary Easements and Other Property Interests Related to Town Public Utilities**
Public Buildings and Welfare Committee Chair, Valerie Butler
- f. Supplemental Agreement to the Subdivision Agreement for Phase A Section 1 of Mallory Pointe, dated December 14, 2023**
Public Buildings and Welfare Committee Chair, Valerie Butler
- g. Motion to Approve the Town Council Summary Minutes from March 3rd, 2026**
Mayor Michael G. Smith

9. Action Items

- a. PUBLIC HEARING: Rezoning, Comprehensive Plan Amendment & Future Land Use Map Amendment - TPIN # 22-01-026 - MCSF, LLC applicant**
Tammie Clary, Director of Community Development and Planning
- b. PUBLIC HEARING: Acquisition / Disposition of Real Property**
Michael Stallings, Town Manager
- c. Resolution - Finance Options for Land Purchase**
Michael Stallings, Town Manager

10. New Business

11. Old Business

- a. Town Council Policies and Procedures Manual

12. Additional Discussion

13. Adjournment