



SMITHFIELD TOWN COUNCIL AGENDA

March 3, 2026 at 6:30 PM

220 North Church Street

- 1. Call To Order**
- 2. Pledge Of Allegiance**
- 3. Closed Session**
 - a. Closed Session for the discussion of Acquisition / Disposition of Real Property, more specifically, The Grange @ 10Main pursuant to 2.2-3711 A3 of the Code of Virginia
 - b. Closed Session for the purpose of reviewing interviews from selected legal firms for General Legal Services pursuant to 2.2-3711 A1 and A29 of the Code of Virginia
- 4. Informational Reports**
 - a. Town Manager's Activity Reports
 - b. Committee Summary Reports
- 5. Upcoming Meetings And Activities**

March 3 -	6:30 p.m. - Town Council Meeting
March 10 -	6:30 p.m. - Planning Commission Meeting
March 17 -	6:30 p.m. - Board of Historic and Architectural Review
March 17 -	7:30 p.m. - Board of Zoning Appeals
March 23 -	3:00 p.m. - Town Council Committee Meetings

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

- 6. Public Comments**
- 7. Council Comments**

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

8. Consent Agenda Items

- a. Invoices Over \$20,000 Requiring Council Authorization:
Finance Committee Chair, Jeff Brooks
 - i. Isle of Wight County - IT Services \$ 40,500.00
- b. Resolution Appropriating the Sum of \$585,102.05 from the Water Fund Fund Balance to the FY 2025-26 Water Fund Operating Budget
Finance Committee Chair, Jeff Brooks
- c. Motion to Award Luter Sports Complex Maintenance Facility Construction Contract to A.R. Chesson Construction in the Amount of \$1,764,000.
Parks and Recreation Committee Chair, Mary Ellen Bebermeyer
- d. Motion to Adopt Tourism's Action Plan
Public Buildings and Welfare Committee Chair, Valerie Butler
- e. Motion to Approve the Town Council Summary Minutes of February 3rd and February 23rd, 2026

9. Action Items

- a. PUBLIC HEARING: Special Use Permit - TPIN 32-01-096A2 (Sheetz) - Randy Royal applicant
Tammie Clary, Director of Community Development and Planning
- b. PUBLIC HEARING: Special Use Permit - 108 South Mason Street
Tammie Clary, Director of Community Development and Planning
- c. PUBLIC HEARING: Rezoning, Comprehensive Plan Amendment, & Future Land Use Map Amendment - 315 Main Street
Tammie Clary, Director of Community Development and Planning
- d. Invoice over \$20,000 Requiring Council Authorization:
Finance Committee Chair, Jeff Brooks
 - i. Virginia Auction Company, Inc. \$ 23,400.00

10. New Business

- a. Motion to Authorize Opening of a New Town Checking Account for the 250Sail Project
Michael Stallings, Town Manager

11. Old Business

12. Additional Discussion

13. Adjournment