



SMITHFIELD TOWN COUNCIL AGENDA

December 2, 2025 at 6:30 PM

220 North Church Street

1. Call To Order

2. Pledge Of Allegiance

- a. Scout Troop 3 will lead us in the Pledge of Allegiance

3. Informational Reports

- a. Town Manager's Report
- b. Committee Summary Reports

4. Upcoming Meetings And Activities

December 2 -	6:30 p.m. - Town Council Meeting
December 9 -	6:30 p.m. - Planning Commission Meeting
December 10 -	6:00 p.m. - Public Information Meeting - Grace Street Projects
December 15 -	3:00 p.m. - Town Council Committee Meetings
December 16 -	6:30 p.m. - Board of Historic and Architectural Review
December 16 -	7:30 p.m. - Board of Zoning Appeals
December 24 - 26	Town Office Closed for the Christmas Holiday
January 1 -	Town Offices Closed in Observance of New Year's Day

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

5. Presentation

- a. Update from Branch Manager, April Watkins, of the Smithfield Branch of the Blackwater Regional Library
- b. Update from Western Tidewater Free Clinic by Rob Estes

- c. Jersey Park Rehabilitation Project Update from Green Street Housing

6. Public Comments

7. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

8. Consent Agenda Items

a. Invoices Over \$20,000 Requiring Council Authorization:

Finance Committee Chair, Jeff Brooks

- | | |
|--|--------------|
| i. Virginia Control & Electrical Services, LLC - Street Light Lenses | \$26,810.00 |
| ii. Dell, Inc. - Equipment Replacement | \$ 40,273.82 |
| iii. SHI International Corp - IT Software | \$ 28,205.43 |

b. Motion to Adopt 2026 Meeting Schedule

c. Motion to Approve the Town Council Summary Minutes from November 5th and November 12th, 2025

9. Action Items

a. Motion to Adopt the Luter Sports Complex Master Plan by Kimley Horn and Associates

Parks and Recreation Committee Chair, Mary Ellen Bebermeyer

10. New Business

11. Old Business

12. Adjournment