



SMITHFIELD TOWN COUNCIL COMMITTEE AGENDA

November 17, 2025 at 3:00 PM

220 North Church Street

1. Closed Session

Closed Session for consultation with legal counsel regarding possible litigation pursuant to 2.2-3711 A7 of the Code of Virginia and consultation with legal counsel regarding specific matters requiring legal advice, pursuant to 2.2-3711 A8 of the Code of Virginia

Public Comments

2. Parks and Recreation Committee - Members: Bebermeyer (CH), Butler, Brooks

- a. Presentation on the Luter Sports Complex Master Plan by Kimley Horn Associates
Amy Novak, Director of Parks and Recreation

3. Public Safety Committee - Members: Bowman (CH), Harris, Bebermeyer

- a. Operational Update - Police Department
Alonzo Howell, Chief of Police

4. Water and Sewer Committee - CANCELLED

Cancelled due to lack of agenda items to come before the Water and Sewer Committee.

5. Finance Committee - Members: Brooks (CH), Harris, Butler

- a. October Financial Updates
Laura Ross, Town Treasurer
- b. Invoices Over \$20,000 Requiring Council Authorization:
Laura Ross, Town Treasurer
 - i. Virginia Control & Electrical Services, LLC - Street Light Lenses \$ 26,810.00
and Lamps
 - ii. Dell, Inc. - Replacement Equipment \$ 40,273.82

iii. SHI International Corp - IT Software

\$ 28,205.43

6. Public Works Committee - CANCELLED

Cancelled due to lack of agenda items to come before the Public Works Committee.

7. Public Buildings and Welfare Committee - Members: Butler (CH), Harris, Cutler

a. Review of Request for Proposals for Legal Services

[Michael Stallings, Town Manager](#)

b. 2026 Meeting Schedule

[Michael Stallings, Town Manager](#)

c. Appoint Nominating Committee to fill the Two (2) Expiring Terms on the Smithfield Planning Commission

[Tammie Clary, Director of Community Development and Planning](#)

d. Appoint Nominating Committee to fill the Two (2) Expiring Terms on the Board of Historic and Architectural Review

[Tammie Clary, Director of Community Development and Planning](#)