



SMITHFIELD TOWN COUNCIL AGENDA

November 5, 2025 at 6:30 PM

220 North Church Street

1. Call To Order

2. Pledge Of Allegiance

- a. Scout Troop 7 will lead us in the Pledge of Allegiance

3. Informational Reports

- a. Town Manager's Report
- b. Committee Summary Reports

4. Upcoming Meetings And Activities

November 4	Town Offices Closed for Election Day
November 5	6:30 p.m. - Town Council Meeting (Wednesday)
November 11	Town Offices Closed in Observance of Veteran's Day
November 12	6:30 p.m. - Planning Commission Meeting (Wednesday)
November 17	3:00 p.m. - Town Council Committees (Moved up a week)
November 18	6:30 p.m. - Board of Historic and Architectural Review
November 18	7:30 p.m. - Board of Zoning Appeals
November 26	Town Offices Close at Noon for the Thanksgiving Holiday
November 27 & 28	Town Offices Closed for the Thanksgiving Holiday

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

5. Presentation

- a. Resolution of Appreciation - Former Planning Commission Member Bill Davidson
- b. Jersey Park Rehabilitation Project Update from Green Street Housing

6. Public Comments

7. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

8. Consent Agenda Items

a. Invoices Over \$20,000 Requiring Council Authorization:

Finance Committee Chair, Jeff Brooks

- i. RDA Systems, Inc. \$ 41,750.00
- ii. Virginia Control & Electrical - Install Bypass Pump at Cypress Creek Pump Station \$ 51,506.27
- iii. Virginia Control & Electrical - Install Pump Control Panel & VFDs for Plaza Pump Station \$ 67,322.88
- iv. Virginia Control & Electrical - SCADA Equipment for Mallory Farm Pump Station \$ 26,800.00
- v. Isle of Wight County - IT Services (July - December 2025) \$ 40,500.00

b. Motion to Approve the Town Council Summary Minutes from October 8th, 2025.

9. Action Items

a. PUBLIC HEARING: Special Use Permit - 1812 South Church Street

Tammie Clary, Director of Community Development and Planning

b. PUBLIC HEARING: Special Use Permit - 1282 Smithfield Plaza

Tammie Clary, Director of Community Development and Planning

c. PUBLIC HEARING: Rezoning, Comprehensive Plan Amendment & Future Land Use Map Amendment

Tammie Clary, Director of Community Development and Planning

10. New Business

11. Old Business

12. Additional Discussion

13. Adjournment