



SMITHFIELD TOWN COUNCIL AGENDA

October 8, 2025 at 6:30 PM

220 North Church Street

- 1. Call To Order**
- 2. Pledge Of Allegiance**
- 3. Presentation**
 - a. Resolution in Support of the Isle of Wight Christian Outreach Program and its 2025 "Friends Helping Friends" Campaign
 - b. Smithfield Recreation Association (SRA) Check Presentation
 - c. Smithfield Police Department Presentation "Destination Zero Award" by Deputy Chief Meier
- 4. Closed Session**
 - a. Closed Session for the discussion of cost negotiations, more specifically, Right of Way acquisition at Red Point Taphouse pursuant to 2.2-3711 A3 of the Code of Virginia
 - b. Closed Session for the discussion of Acquisition / Disposition of Real Property, more specifically, The Grange @ 10Main pursuant to 2.2-3711 A3 and A5 of the Code of Virginia
 - c. Closed session for discussion with Legal Counsel regarding legal matters and possible litigation, more specifically, Former Town Attorney's contract pursuant to 2.2-3711 A7 and A8 of the Code of Virginia
- 5. Informational Reports**
 - a. Town Manager's Activity Reports
 - b. Committee Summary Reports

6. Upcoming Meetings And Activities

October 7 -	5:00 - 7:00 p.m. - 2025 National Night Out @ Luter Sports Complex
October 8 -	6:30 p.m. - Town Council Meeting
October 13 -	Town Offices Closed in Observance of Columbus Day
October 14 -	6:30 p.m. - Planning Commission Meeting
October 21 -	6:30 p.m. - Board of Historic and Architectural Review
October 21 -	7:30 p.m. - Board of Zoning Appeals
October 27 -	3:00 p.m. - Town Council Committee Meetings
October 31 -	5:30 p.m. - Downtown Safe Trick-or-Treating

NOTE: All of the above public meetings will be held at the Smithfield Center, unless otherwise noted.

7. Public Comments

8. Council Comments

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA) Reasonable efforts will be made to provide assistance or special arrangements to qualified individuals with disabilities in order to participate in or attend Planning Commission meetings. ADA compliant hearing devices are available for use upon request. Please call 1-(757)-365-4200 at least twenty-four (24) hours prior to the meeting date so that proper arrangements may be made.

9. Consent Agenda Items

- a. Adopt Ordinance to Amend Town Code Chapter 82 - Utilities
Water and Sewer Committee Chair, Darren Cutler
- b. Invoices Over \$20,000 Requiring Council Authorization:
Finance Committee Chair, Jeff Brooks

The Blair Brothers, Inc. - Street Pavings and Patchwork	\$120,240.00
Isle of Wight County - FY 2024/2025 Tourism True-up	\$304,504.59
- c. Adopt Ordinance to Amend Town Code to Repeal Section 70-223 Registration Fees for Use of Windsor Castle Dog Park
Public Buildings and Welfare Committee Chair, Valerie Butler
- d. Adopt Ordinance to Amend Town Code Section 60-1 Regarding Yard Sale Permits
Public Buildings and Welfare Committee Chair, Valerie Butler
- e. Motion to Approve the Proposed Fee Schedule for the Community Development and Planning Department
Public Buildings and Welfare Committee Chair, Valerie Butler
- f. Approval of the Town Council Summary Minutes from September 2nd and September

12th, 2025
Mayor Michael G. Smith

10. Action Items

- a. PUBLIC HEARING: Text Amendment - Zoning Ordinance - Article 9 - Landscaping
[Tammie Clary, Director of Community Development and Planning](#)
- b. PUBLIC HEARING: Text Amendment - Zoning Ordinance - Attached and Multi-Family Residential - Smithfield Zoning Ordinance Article 3.E and 3.F
[Tammie Clary, Director of Community Development and Planning](#)
- c. PUBLIC HEARING: Text Amendment - Site Plan Requirements - Smithfield Zoning Ordinance Article 11
[Tammie Clary, Director of Community Development and Planning](#)
- d. PUBLIC HEARING: Text Amendment - Smithfield Subdivision Ordinance and Town Design Standards
[Tammie Clary, Director of Community Development and Planning](#)

11. New Business

12. Old Business

- a. Special Use Permit - Short-Term Rental - 139 Sykes Court
[Public Buildings and Welfare Committee Chair, Valerie Butler](#)
- b. Conditional Rezoning and Special Use Permits - Sheetz
[Public Buildings and Welfare Committee Chair, Valerie Butler](#)

13. Additional Discussion

14. Adjournment